

**NiRA Dispute Resolution Form**

*To be completed and submitted in accordance with Schedule B Rule 3 of NiRA Dispute Resolution Policy. [HERE](#)  
Soft copies to be submitted to [ndd@nira.org.ng](mailto:ndd@nira.org.ng)  
Hard copies to be submitted to NiRA's Corporate Office, Lagos.*

I/We \_\_\_\_\_ (hereinafter referred to as “Complainant”) hereby submit this complaint for decision in accordance with NiRA Dispute Resolution Policy and Rules and Procedures (hereinafter referred to as the “Policy”).

**1. COMPLAINANT’S INFORMATION**

Name: *[enter full name of Complainant (and Registration number if an entity)]*

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Address: *[enter contact address]*

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E-Mail: *[enter e-mail address (es)]*

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Telephone:*[enter telephone number(s)]*

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Mobile: *[enter mobile number(s)]*

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Fax: *[enter facsimile number]*

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**2. AUTHORIZED REPRESENTATIVE OF COMPLAINANT**

Name: *[enter full name of Authorised Representative]*

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Address: *[enter contact address]*

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E-Mail: *[enter e-mail address (es)]*

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Telephone: *[enter telephone number(s)]*

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Mobile: *[enter mobile number(s)]*

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Fax: *[enter facsimile number]*

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**3. COMPLAINANT'S PREFERRED CONTACT PERSON AND MEDIUM FOR CORRESPONDENCE RELATING TO THE PROCEEDING:**

Contact Name(s): *[enter name(s) of preferred contact person]*

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Contact Emails(s): *[enter email address(es) to receive all emails and electronic materials]*

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Contact Address: *[enter contact address to receive all hard copy materials]*

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**4. DISPUTED DOMAIN NAME(S)**

*Specify the Domain Name which is the subject of the dispute and the name or mark which is identical or similar to the Domain Name and in which the Complainant asserts it has Rights (enter the disputed domain name(s) without the “www.”).*

**5. RESPONDENT’S INFORMATION**

Name: *[enter full name of Respondent – should be same as “Registrant”]*

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Address: *[enter contact address]*

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E-Mail: *[enter e-mail address (es)]*

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Telephone: *[enter telephone number(s)]*

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Mobile: *[enter mobile number(s)]*

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Fax: *[enter facsimile number]*

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**6. AUTHORIZED REPRESENTATIVE OF RESPONDENT**

Name: *[enter full name of Respondent’s Authorised Representative]*

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Address: *[enter contact address]*

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E-Mail: *[enter e-mail address (es)]*

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Telephone: *[enter telephone number(s)]*

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Mobile: *[enter mobile number(s)]*

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Fax: *[enter facsimile number]*

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**7. REGISTRARS INFORMATION**

Registrar's Name: *[enter the name of Registrar Company with whom the domain name(s) is/are registered at the time the complaint is filed.]*

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Registrar's Address: *[enter contact address]*

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E-Mail: *[enter e-mail address (es)]*

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Telephone: *[enter telephone number(s)]*

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Mobile: *[enter mobile number(s)]*

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Fax: *[enter facsimile number]*

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**8. TRADEMARK(S) OR SERVICE MARK(S) INFORMATION**

*Specify the name (s), trademark(s) or service mark(s) on which the complaint is based and, for each mark, describe the goods or services if any, with which the mark is used (Complainant may also separately describe other goods and services with which it intends, at the time the complaint is submitted, to use the mark in the future.)*

**9.  GROUNDS OF COMPLAINT**

Describe in accordance with the Policy, the grounds on which the complaint is made. (The description should discuss any aspects of the Policy that are applicable. The description shall comply with any word or page limit set forth by NIRA in the Rules and Procedures for NiRA dispute resolution policy.)

**10. REMEDY SOUGHT**

Specify, in accordance with the Policy, the remedies sought, whether the Complainant is seeking to have the Domain Name transferred, suspended, cancelled or otherwise amended.

**11. OTHER LEGAL PROCEEDINGS**

*Identify any other legal proceedings that have been commenced or terminated in connection with or relating to any of the domain name(s) that are the subject of the complaint.*

**12. COMPLAINT TRANSMISSION**

Complainant HEREBY confirms that a copy of this Complaint, together with the cover sheet as prescribed by NiRA, has been sent or transmitted to the Respondent (domain name holder), in accordance with Paragraph 2 (b) of the Policy.

**13. JURISDICTION**

Complainant HEREBY submits, with respect to any challenges to a decision in the administrative proceeding canceling or transferring the domain name, to the Jurisdiction of the courts in the Federal Republic of Nigeria.

**14. CERTIFICATION**

Complainant agrees that its claims and remedies concerning the registration of the domain name, the dispute, or the dispute's resolution shall be solely against the domain name holder and waives all such claims and remedies against (a) the Expert panelist(s), except in the case of deliberate wrongdoing, (b) the Registrar, (c) Nigeria Internet Registration Association (NIRA) and their directors, officers, employees, and agents.

Complainant certifies that the information contained in this Complaint is to the best of Complainant's knowledge complete and accurate, that this Complaint is not being presented for any improper purpose, such as to harass, and that the assertions in this Complaint are warranted under these Rules and under applicable law, as it now exists or as it may be extended by a good-faith and reasonable argument.

**Yours Truly,**

**Signature:** \_\_\_\_\_

*(Also affix corporate seal in the case of an Entity)*

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **ANNEXURES**

*Annex any documentary or other evidence, including a copy of the policy applicable to the domain name(s) in dispute and any name, trademark or service mark registration upon which the Complainant relies, together with a schedule indexing such evidence.*